

Please fill up the form given below and mail us on email ID info@leavelicense.com, so that we can prepare a draft document in advance.

INFORMATION REQUIRED FOR LEAVE AND LICENSE AGREEMENT

1) OWNER'S DETAILS

- A) NAME (Exactly As Per Aadhar) :-
- B) AGE :-
- C) PAN NO. :-
- D) AADHAR NO. :-
- E) MOB. NO. :-
- F) E-MAIL ID :-
- G) OCCUPATION :- Service/Business/Other
- H) DETAIL PERMANENT ADDRESS :-

2) DISCRIPTION OF PLACE TO BE RENTED (As per Index 2 or Light Bill or Tax Receipt)

- A) SCHEME NAME :-
- B) FLAT/ SHOP/ OFFICE NO. :-
- C) FLOOR NO. :-
- D) ROAD NAME :-
- E) LOCATION :-
- F) PLOT NO/SURVEY NO/CTS NO :-
- G) VILLAGE :-
- H) TALUKA :- HAVELI/MULASHI/MAWAL/KHED/IF DON'T KNOW ASK BLDR
- I) PIN CODE :-
- J) LIMITS :- PMC / PCMC / CANTONMENT / GRAM PANCHAYAT
- K) TYPE OF UNIT :- FLAT / SHOP / OFFICE / GODOWN / Land+Bldg or Shade
- L) USE :- RESIDENTIAL / NON RESIDENTIAL
- M) UNITS AREA (IN SQM/SQFT) :-
- N) TERRACE/BALCONY AREA :-
- O) PARKING AREA :-

3) AGREEMENT TERMS

- A) PERIOD IN MONTHS :-
- B) FROM DATE :-
- C) LOCK IN PERIOD IF ANY :-
- D) RENT PER MONTH :-
- E) DEPOSIT AMOUNT :-
- F) HOW DEPOSIT IS PAID :- CASH / ONLINE / CHEQUE
- G) IF THRU BANK, GIVE DETAILS :- BANK NAME (), BRANCH (), TRANSACTION NO (), DATE ()
- H) BLDG MAINTENANCE TO BE PAIDBY :- (OWNER / TENENT)
- I) REGISTRATION EXP BY :- OWNER / TENENT / EQUALLY
- J) FURNITURE & APPLIANCES :- FANS(), TUBES(), BULB(), BEDS(), SOFA(), TABLE(), CHAIRS(), CUPBOARD(), AC(), EL GEEZER(), GAS GEEZER(), CURTAINS(), WASHING MACHINE (), MODULAR KITCHEN WITH TROLLEYS(Y/N), WATER PURIFIER (), VDO DOOR PHONE()

4) TENANT (1) DETAILS

- A) NAME (Exactly As Per Aadhar) :-
- B) AGE :-
- C) AADHAR NO. :-
- D) MOB. NO. :-
- E) E-MAIL ID :-
- F) OCCUPATION :- Service/Business/Other
- G) DETAIL PERMANENT ADDRESS :-

5) IF TENANT IS A COMPANY, THEN IT'S DETAILS

- A) COMPANY NAME :-
- B) COMPANY TYPE :- PROP/PARTNERSHIP/LLP/PVT LTD/TRUST/SOCIETY/HUF
- C) COMPANY PAN NO. :-
- D) COMPANY CIN NO. :-
- E) COMPANY REGD ADDRESS :-

6) IDENTIFIER DETAILS (WITNESS 1)

- A) NAME (Exactly As Per Aadhar) :-
- B) AGE :-
- C) DETAIL PERMANENT ADDRESS :-
- D) AADHAR NO. :-

7) IDENTIFIER DETAILS (WITNESS 2)

- A) FULL NAME :-
- B) AGE :-
- C) DETAIL PERMANENT ADDRESS :-
- D) AADHAR NO. :-

8) ADDITIONAL TERMS IF ANY –